



Wigan & Leigh Hospice



# Recruitment pack

Head of Data & Digital Innovation  
August 2025





Thank you for showing an interest in working for Wigan & Leigh Hospice.

Our services enable people with a life limiting illness to live well for as long as possible, by providing them, and those closest to them, with outstanding care.

Hospices play such an important role in their community, and Wigan & Leigh Hospice is no exception to that. We support almost 1400 people every year, when they need it most.

Our hospice services are only available thanks to the support of the local community who first came together just over 40 years ago to help us to open our hospice doors, and who continue to help us to keep our services running.

# About the role

We are looking for a collaborative and inspiring leader, committed to fostering innovation, accountability, and continuous professional development. Someone who is resilient, adaptable, and comfortable operating in dynamic, complex environments where digital transformation is a strategic priority.

With responsibility for a small team of three, as Head of Data & Digital Innovation, you will provide strategic leadership across the hospice's IT infrastructure, information governance, risk management, and data functions.

The hospice is a charity which is firmly embedded in its community and relies on the support of that community to keep its services running. Often people are surprised that hospices rely so heavily on donations to deliver such essential services, but every day we need to raise £12,000 just to keep the hospice running.

Every day we see first-hand how the hospice supports this community and what impact this has. By joining Team Hospice, you'll be part of a dynamic, committed and values-led team which makes an important contribution to its community.

# What are we offering?

**Salary:** £55,690 - £62,682 per annum

**Working hours:** 37 hours per week. Monday to Friday 8.30am - 4.30pm (Friday finish at 4pm). The role is office based with occasional home working.

**We are also proud to offer a wide range of benefits, including:**

- A warm and welcoming working environment,
- Hybrid approach to working,
- 35 days annual leave inclusive of bank holidays, increasing with length of service,
- Contributory pension scheme,
- Free car parking,
- Subsidised lunches,
- Cycle to Work Scheme,
- Shopping, leisure and holiday discounts
- On demand GP,
- Westfield Health - Health Cash Plan
- Life Assurance,
- A range of wellbeing initiatives.

“One thing I’ve learned during my time at the hospice is just how many people come together to make a difference to the lives of our patients and their loved ones, providing care and comfort when they need it most.”



# Person Specification

## Qualifications and Experience

### Essential

- A minimum of master's level education or equivalent demonstrable experience directly relevant to digital innovation and IT infrastructure management.
- Proven track record as a digital leader within a complex organisation, ideally in healthcare, with extensive experience driving digital transformation and operational IT efficiency
- Extensive experience leading technical IT teams
- Demonstrable expertise in troubleshooting and resolving complex IT challenges across hardware, software, and network environments
- Proficiency in SQL, Business Intelligence (BI) reporting (or similar), and advanced data analytics tools, with a strong background in developing and managing robust data sets.
- Proven experience managing IT resources, budgets, projects, and vendor relationships.
- In-depth working knowledge of Information Governance, data protection regulations (e.g., GDPR), and cyber security principles

### Desirable

- Knowledge of healthcare information systems

## Skills and Abilities

### Essential

- Exceptional strategic leadership and problem-solving skills, with a focus on delivering technology-driven, sustainable solutions.
- Ability to influence and engage stakeholders across all organisational levels, with a strong emphasis on technical and digital initiatives.
- Excellent written and verbal communication skills, capable of producing clear, concise reports, business cases, and strategic briefings.

## Personal Qualities & Attributes

### Essential

- Collaborative and inspiring leader, committed to fostering innovation, accountability, and continuous professional development.
- Resilient, adaptable, and comfortable operating in dynamic, complex environments where digital transformation is a strategic priority.





## How to apply

Applicants should submit their CV along with a supporting statement stating how they meet the criteria detailed in the person spec to [hr@wlh.org.uk](mailto:hr@wlh.org.uk)

The deadline for applications is **Tuesday 26 August 2025 at 9:00am**. Interviews will be held at Wigan and Leigh Hospice on Thursday 04 September 2025.

If you would like to discuss the role further, please contact [hr@wlh.org.uk](mailto:hr@wlh.org.uk) to arrange this.